

ADMINISTRATOR/ANNUITY ISSUER RESPONSE

When to Use this Form

A Form P6 is used by the administrator/annuity issuer to

- advise the member/annuitant of notices received from his or her spouse in connection with the spouse's claim to an interest in the benefits,
- advise the spouse or member/annuitant if a notice cannot be acted on, and
- notify the spouse of a change of circumstances affecting the benefits.

[Please print]

A Plan member/annuitant

Name of member/annuitant.....

B Limited member or spouse claiming an interest

Name of limited member or spouse.....

C Plan/annuity

Name of plan/annuity.....

Address of administrator/annuity issuer.....

.....

Contact person

Telephone

This notice is provided [Check the correct box(es).]

- to confirm receipt of a notice [Complete Part 1 below]
- to advise that the administrator/annuity issuer is unable to take any action on the notice [Complete Part 2 below]
- to advise of a change of circumstances such as the death of the member/annuitant, the commencement of the pension/annuity or the receipt of a direction from the member/annuitant [Complete Part 3 below]

PART 1: Receipt of Notice

The administrator/annuity issuer has received the following notice or document dated [date of notice] under the *Family Law Act* from [name as shown on notice] in relation to the member's/annuitant's entitlement under the plan/annuity identified above: [Check the correct box.]

- Form P1: Claim and Request for Information and Notice
- Form P2: Request for Designation as Limited Member
- Form P3: Request for Transfer from Defined Contribution Account
- Form P4: Request by Limited Member for Transfer or Separate Pension
- Form P5: Waiver of Survivor Benefits after Pension Commencement
- Form P7: Withdrawal of Notice/Waiver of Claim
- [specify]

PART 2: Inability to take action

The administrator/annuity issuer is unable to take any action on the notice referred to in Part 1 as a result of the following:

If you wish the administrator/annuity issuer to take any action in relation to the notice, you must [Check the correct box and provide any required information.]

- submit a new Form or document that includes the above-noted information
- provide the administrator/annuity issuer with the missing information
- other: [describe]

PART 3: Notice of change of circumstances

Under the *Family Law Act* and regulations, the administrator/annuity issuer is required to give you 30 days advance notice before taking any step with respect to any of the following which may affect your interest or claim to an interest in benefits under the plan/annuity:

- the administrator/annuity issuer has been advised of the death of the member/annuitant and
 - survivor benefits are payable to you
 - survivor benefits are not payable to you
- the member/annuitant has elected to have the pension/annuity commence as at[date]
- the member/annuitant has changed his/her beneficiary designation and

<input type="checkbox"/> you have ceased to be the beneficiary
<input type="checkbox"/> you have become the beneficiary
<input type="checkbox"/> the member/annuitant has given the administrator/annuity issuer the following direction:

Date:

.....

Signature of administrator/annuity issuer