

CLAIM AND REQUEST FOR INFORMATION AND NOTICE

When to Use this Form

A Form P1 is used by a spouse who is making a claim to an interest in the member's/annuitant's benefits. After this form is delivered to the administrator/annuity issuer, the spouse is entitled to receive

- information from the administrator/annuity issuer about the benefits, and*
- 30 days' advance notice of changes of circumstances affecting the benefits.*

[Please print]

To: Administrator of plan/annuity issuer

Name of
plan/annuity.....
Address of administrator/annuity
issuer.....
.....

From: Spouse of member/annuitant [Note: "spouse" includes a person who has lived in a marriage-like relationship with the member/annuitant for a continuous period of at least two years and also includes a former spouse.]

Name of
spouse.....
Address

Email address

Telephone (home) (work)

Social Insurance Number

[The administrator/annuity issuer will use this information to contact you about important matters. Make sure it is accurate and that you promptly advise the administrator/annuity issuer of any changes.]

In relation to: Plan member/annuitant

Name of
member/annuitant.....
Address

Email address
Telephone (home) (work)
Social Insurance or Plan Identity Number
Employer

Declaration of spouse claiming interest

I, [name of spouse] am claiming an interest in the benefits of the member/annuitant based on section 81 of the *Family Law Act*. [see below]

In support of that claim, I declare that

- (a) I began living in a marriage-like relationship with the member/annuitant on[date],
- (b) I was married to the member/annuitant on [date], and
- (c) I was separated from the member/annuitant on [date].

[You are not required to authorize the administrator/annuity issuer to communicate with a representative. If you wish to authorize that communication, you must complete the following, otherwise, the administrator/annuity issuer cannot communicate with your representative.]

I authorize you to communicate with and release information to my representative(s):

.....
..... [name(s) and address(es) of representative(s)]

This authorization expires on [date].

Signed (spouse)

.....

Date of declaration

.....

Signed (witness to signature of spouse)

.....

Name of witness

.....

Address of witness

.....

Family Law Act, section 81:

- 81** Subject to an agreement or order that provides otherwise and except as set out in this Part and Part 6 [*Pension Division*],
- (a) spouses are both entitled to family property and responsible for family debt, regardless of their respective use or contribution, and
 - (b) on separation, each spouse has a right to an undivided half interest in all family property as a tenant in common, and is equally responsible for family debt.